

**Event Insurance Services Ltd.**

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Complete and return with your remittance to the above address,  
making cheques payable to Event Insurance Services Ltd, or complete the  
following for card payments.

(Visa/MasterCard//Maestro/Solo/Other \_\_\_\_\_)

**CARD NUMBER**

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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**EXPIRY DATE**      **ISSUE N°** Switch Only      **SECURITY CODE**      **VALID FROM**

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Please charge my account with

£

Name as on card

Address of card holder

Postcode

Signature

Date

Broker details

Exclusively arranged by



Ref

<input type="text"/>	<input type="text"/>
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Issue No. 09/02

**public liability**

This protects your legal liability to pay for compensation and claimant's costs and expenses for accidental bodily injury and loss of or damage to property sustained by members of the public, occurring in connection with your event.

The cover should be based on the total number of visitors expected to attend the event throughout the whole period of insurance.

**employer's liability**

Protects your legal liabilities in respect of compensation and claimant's costs and expenses for accidental bodily injury to anyone you employ at an event, including temporary staff, volunteers or helpers, whether paid or unpaid.

**event equipment**

Covers your liability in respect of the accidental loss of or damage to event equipment for which you are legally responsible, both at your event and in transit to or from the venue during the period of the insurance.

**cancellation, abandonment & postponement cover**

Cover in respect of your out of pocket expenses incurred as the result of the complete cancellation of the event for reasons beyond your control, including extreme adverse weather conditions that render the event as dangerous for the public to attend.

**Event Insurance Services are underwritten by AXA Insurance UK Plc.**



*Example of Terms*

For full terms and conditions a specimen policy is available upon request.

- > The first £250 of each and every claim
- > Loss, theft or damage from unattended venues or vehicles
- > Dangerous activities including: shooting, archery, bouncy castles, fireworks and fairground rides
- > Independent stall-holders, exhibitors, contractors or suppliers
- > Damage to the ground and underground services at the venue
- > Cancellation due to weather, unless so severe it renders the event dangerous to life and limb of the public attending

**IMPORTANT**

This product meets the demands and needs of those who want to protect their event/s against the specified list of contingencies.

**INSURANCE IS NOT IN PLACE UNTIL A POLICY HAS BEEN ISSUED. THE INSURERS RESERVE THE RIGHT TO DECLINE ANY PROPOSAL.**



insurance cover for  
**one off events**



**Insured**

Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_ Postcode \_\_\_\_\_  
 Daytime Contact Telephone No. \_\_\_\_\_  
 E-mail \_\_\_\_\_

**Event to be Insured**

Name of Event \_\_\_\_\_  
 Cover Required \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_  
 Dates open to the public \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_  
 Venue \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_ Postcode: \_\_\_\_\_

**Type of Event**

Please state the type of event you are organising and the activities that you will be arranging at the event.  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Total number of visitors** expected to attend your event, on any one day.

**Total number of visitors** expected to attend your event, over its duration.

	LEVEL NO.	COVER REQUIRED	PREMIUM
<b>Section 1</b> Public Liability	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Section 2</b> Employer's Liability	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Section 3</b> Event Equipment	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Section 4</b> Cancellation	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Total Premium</b>			<input type="text"/>

**1 If event equipment is to be insured please provide a breakdown and individual values**

Description	Value
_____	£ _____
_____	£ _____
_____	£ _____
_____	£ _____
_____	£ _____

- |   | YES                      | NO                       | N/A                      |
|---|--------------------------|--------------------------|--------------------------|
| 2. Are you the organiser of this event?   | <input type="checkbox"/> | <input type="checkbox"/> |                          |
| 3. If the event is staged over a number of days has 24 hour security of the site been arranged?   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Do written contracts of hire exist between yourself and the venue?   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Are any dangerous activities going to be undertaken at the event? (See example of terms overleaf)  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6a. Will adequate first aid be provided?  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6b. Will suitably qualified staff be in attendance?   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Has the permission of the local authority been sought and granted?   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 8a. Has the advice of the police or fire authority been sought?   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 8b. Will either be present at the staging of the event?   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 9a. Will staging and seating be erected?  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 9b. Will this be carried out by suitably qualified professionals with their own insurance?  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 10. Whilst organising or participating in an event, have you, any official, committee member or co-organiser:   |                          |                          |                          |
| a) Sustained any loss or damage or liability during the last 5 years, whether insured or not?   | <input type="checkbox"/> | <input type="checkbox"/> |                          |
| b) Had any insurance declined, cancelled or had special terms imposed?  | <input type="checkbox"/> | <input type="checkbox"/> |                          |
| 11. Have you, any official, committee member or co-organiser ever been convicted or charged, but not yet tried for an offence other than a driving offence? | <input type="checkbox"/> | <input type="checkbox"/> |                          |

**DECLARATION**

To the best of my knowledge and belief, the information provided in connection with this proposal whether in my own hand or not, is true and I have not withheld any material facts. I understand that non-disclosure or misrepresentation of a material fact will entitle Underwriters to void this insurance. (A material fact is one likely to influence acceptance or assessment of this proposal by Underwriters. If you are in any doubt as to whether a fact is material or not, please describe it on a separate attached sheet).

I understand that the signing of this proposal does not bind me to complete the insurance but agree that, should a contract of insurance be concluded, this proposal and statements made therein, shall form the basis of the contract.

Signature of Proposer \_\_\_\_\_ Date \_\_\_\_\_

**section 1 - compulsory**

**Public Liability up to £5,000,000**

4 consecutive days only - 'Total Visitors' are calculated on the maximum number of persons attending throughout the entire duration of the event. Therefore 300 visitors per day over a 3 day event equals 900 total visitors.

LEVEL	TOTAL VISITORS	£1M	£2M	£5M
1	Up to 100	£55.00	£80.00	£110.00
2	Up to 250	£75.00	£110.00	£150.00
3	Up to 500	£100.00	£150.00	£200.00
4	Up to 1,000	£150.00	£200.00	£250.00
5	Up to 2,500	£250.00	£300.00	£350.00
6	Up to 5,000	£350.00	£400.00	£450.00
7	Up to 10,000	£500.00	£550.00	£600.00

**section 2 - optional**

**Employer's Liability – £5,000,000**

4 consecutive days only.

Up to 20 volunteers / helpers / employees at any one time - £100.00

**section 3 - optional**

**Event Equipment** 4 consecutive days only. Maximum single item value £2,000. Items in excess of £2000 are subject to a £500 policy excess. Maximum sum insurable for laptops & computers £500.

LEVEL	EQUIPMENT COVER UP TO	PREMIUM
1	£5,000	£50.00
2	£10,000	£125.00
3	£20,000	£250.00
4	£30,000	£365.00
5	£40,000	£400.00
6	£50,000	£600.00

**section 4 - optional**

**Cancellation, abandonment and postponement cover**

LEVEL	CANCELLATION COVER UP TO	PREMIUM
1	£5,000	£75.00
2	£10,000	£150.00
3	£20,000	£250.00
4	£30,000	£375.00
5	£40,000	£500.00
6	£50,000	£625.00

**All sections are extendable by individual quotation. Under insuring your events in respect of attendance, sums insured or period of cover will jeopardise the cover provided in the event of a claim.**